



# Clover Garden School, Inc. Board of Directors Meeting

June 23, 2025, In Person / YouTube Live

## Members Present

Cathy June  
Amy Murrell  
Randi Russell  
Zach Young  
Brandon Russell  
Megan Gould  
Chad Huffines  
Ex Officio

## Other Attendees

Heather Vereyken  
Brandi Simmons  
Karen Morris  
Leah Spencer  
Michael Kane  
Michelle Whitfield  
Rachel Walston  
Marcy Roney

### 1. Call to Order

- A. Cathy June called the meeting to order at 6:36 pm.
- B. Role of the Board: We are entrusted to care for the current school, and stay focused on the vision for the future school. NO TRUST, NO UNITY, NO PROGRESS!
- C. Mission: Clover Garden School will foster community, generate enthusiasm challenge students academically and produce successful citizens.
- D. *Randi Russell moved to approve the June 23, 2025 agenda. Megan Gould seconded. 5-0-1, Chair abstained.*
- E. *Amy Murrell moved to accept May 13, 2025 minutes as submitted. Zach Young seconded. 5-0-1, Chair abstained.*

### 2. Finances

- A. *Megan Gould moved to accept the May 2025 condensed budget. Attached Brandon Russell seconded. 5-0-1 Chair abstained.*
- B. *Zach Young moved to approve the 2025-2026 Budget as presented. Attached Amy Murrell seconded. 5-0-1, Chair abstained.*

### 3. Academics

- A. Ms. Vereyken outlined Student/Parent Handbook changes, updates, additions necessary due to legislative changes. CGS legal counsel Lisa Gordon Stella, Esq. reviewed and supplied a template. Board discussed. Attached *Amy Murrell moved to approve the Student/Parent Handbook updates. Megan Gould seconded. 5-0-1, Chair abstained.*
- B. Dr. Morris reviewed the updated CGS Code of Conduct. A template from Ms. Stella was the framework and reflects Clover Garden's standards. This includes IEP policy per IDEA (Special Education Services, page 19). Attached *Megan Gould moved to approve the Code of Conduct as presented. Amy Murrell seconded. 5-0-1, Chair abstained.*
- C. Career and College Promise changes were shared by Dr. Morris. Guidelines for grades requirements and in-person/hybrid/online classes shall be considered in individualized support each CCP student receives. Board discussed. Attached *Brandon Russell moved to approve the CCP Policy updates. Amy Murrell seconded. 5-0-1, Chair abstained.*
- D. Ms. Simmons reported the DPI EC Indicator 11 (Child Find) result from 2023-2024 school year. CGS is currently 100% compliant. Attached

### 4. Governance

- A. Ms. June thanked the Board for their work, and presented appreciation awards to Randi Russell, Brandon Russell and Lynn Foster (absent), whose Board terms end June 30. Ms. June is moving out of state: this is her last Board meeting.
- B. Chad Huffines has volunteered to serve as Chair for the final year of Ms. June's Community Member term, effective July 1, 2025.  
*Amy Murrell moved to accept Mr. Huffines' role change to CGS Board of Directors Community Member and Chair.*  
*Zach Young seconded. 5-0-1*
- C. Chairs for Board Committees for the upcoming year are:  
Governance Chair: Amy Murrell      Finance Chair: Zach Young  
Academic Chair: Megan Gould      Long-Range Chair: Chad Huffines  
Fundraising Chair TBA      25<sup>th</sup> Anniversary chair: Amy Murrell

## Attachments:

May 2025  
Condensed Budget  
Ms. Simmons

Budget 25-26  
Ms. Simmons

Student/Parent  
Handbook  
Ms. Vereyken

Code of Conduct  
Dr. Morris

Revised ACC CCP  
Guidelines  
Dr. Morris

NCDPI  
Ms. Simmons

Mission Statement  
Ms. Vereyken

Exclusion  
Amendment  
Ms. Vereyken

BOD Dates 25-26

Employment  
Agreement List  
Ms. Vereyken

- D. Officers for the Board of Directors nominations:  
Chair: Chad Huffines, Community Member  
Vice Chair: Amy Murrell, Parent Member  
Secretary: Megan Gould, Parent Member  
Treasurer: Zach Young, Community Member  
*Randi Russell moved to approve all officer nominations.*  
*Cathy June seconded. 5-0-1, Chair abstained*

## 5. New Business

- A. Charter Renewal Amendments were proposed by Ms. Vereyken.
1. Amendment of Educational Focus and Curriculum, designed to be flexible to best meet the current and future needs of students. Attached  
*Randi Russell moved to approve the curriculum addition as presented.*  
*Amy Murrell seconded. 5-0-1, Chair abstained*
  2. Update to include the current Mission Statement (Clover Garden School will foster community, generate enthusiasm challenge students academically and produce successful citizens). Amendment attached  
*Amy Murrell moved to include the current mission statement above.*  
*Zach Young seconded. 5-0-1, Chair abstained*
  3. Add "CGS will utilize exclusion as a disciplinary consequence under its code of conduct and abide by due process ... and in its charter agreement. Procedures by which students can be excluded from a charter school are outlined in the school's discipline policies and Code of Conduct." Attached  
Brandon Russell made a motion to include exclusion in the Charter.  
*Amy Murrell seconded. 5-0-1, Chair abstained.*

## 6. Closed Session

- A. *Amy Murrell moved to go into closed session at 7:37pm according to General Statute 143-318.11(a)(1)(5)&(6).*  
*Zach Young seconded, 5-0-1 Chair abstained.*
- B. The Board came out of closed session at 9:20pm.
1. *Zach Young moved to approve the CGS Board meeting dates:*  

Jul 15	Aug 12	Sep 9	Oct 14	Nov 18	Dec 9
Jan 20	Feb10	Mar 10	Apr 14	May 12	Jun 13, tentatively

*Megan Gould seconded. 5-0-1, Chair abstained.*
  2. *Brandon Russell moved to approve technology device purchase as presented*  
*Megan Gould seconded. 5-0-1, Chair abstained.*
  3. *Brandon Russell made a motion to approve 16 employment agreements:*

<i>Katherine Benitez</i>	<i>Shannon Page</i>	<i>Jerry Wagner</i>
<i>Adrian Graham</i>	<i>Ashley Parsley</i>	<i>Marissa Walther</i>
<i>Julia McGregor Lassiter</i>	<i>Taylor Paschal</i>	<i>Brandon Weed</i>
<i>Jacqueline McDowell</i>	<i>Dee Simmons</i>	<i>Michelle Whitfield</i>
<i>Lacey Mebane</i>	<i>Megan Simmons</i>	
<i>Elizabeth Nall</i>	<i>John Ward</i>	

*Randi Russell seconded. 5-0-1, Chair abstained.*
  4. *Zach Young moved to welcome Rachel Walston and Marcy Roney as Community Members to the CGS Board of Directors*  
*Megan Gould seconded. 5-0-1, Chair abstained. Nominations accepted.*

## 7. Adjourn

- A. The next CGS Board of Directors meeting shall be July 15, 2025  
B. *Zach Young moved to adjourn at 9:05 PM.*  
*Randi Russell seconded. 5-0-1, Chair abstained, meeting adjourned.*