

Comprehensive Progress Report

Mission:

Clover Garden School, Inc. will foster community, generate enthusiasm, challenge students academically and produce successful citizens.

Vision:

The vision for Clover Garden School, Inc. is to create a community of empowered learners in an atmosphere of mutual respect, responsibility, and trust. Every student will be inspired and challenged to learn, grow, and accomplish academic, social, and career goals.

Goals:

To build competent learners, Clover Garden School will increase proficiency in all students in the category of English Language Arts in 3rd-8th grade by 2% annually.

In order to produce successful citizen at CGS, over the 2022-2023 school year, 100% of teachers will participate in social and emotional professional development in order to provide SEL instruction to students.

In order to help teachers improve their practice, develop strong reflective habits, and meet the needs of all students, by June 2023, 100% of teachers will submit lesson plans in Canvas with common expectations.



! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment				
Effective Practice:		High expectations for all staff and students				
	KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We currently have a universal behavior matrix .		Full Implementation 12/15/2021		

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers in ELA and math meet with specialists to align classroom instruction to the state standards.	No Development 12/15/2021		
<i>How it will look when fully met:</i>		Collect teacher lesson plans to analyze and reflect on the instruction. Instructional teams (individual grade levels/subjects) are meeting monthly to discuss standard alignment curriculum and planning instructional lessons. Once a month, vertical planning amongst grade levels occurs to guide future lessons and reflection.		Emily Reagan	05/26/2023
Actions			0 of 2 (0%)		
	3/16/22	Monthly department meeting to discuss and reflect on student assessment data.		Emily Reagan	09/13/2022
<i>Notes:</i>					
	3/16/22	Monthly academic committee team meeting to analyze and provide feedback to teachers on lesson plans.		Emily Reagan	09/20/2022
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We currently have a tier 2 and tier 3 implementation process . We want to increase tier 1 instruction and support.	Limited Development 12/15/2021		
<i>How it will look when fully met:</i>		A fluid tier process with effective implementation. Common supplemental instructional time. Evidence of required instructional practices. Documented progress monitoring and parent communication.		Melissa Quimby	05/26/2023
Actions			0 of 3 (0%)		
	3/16/22	Creating a master schedule that allows a common DEN time for K-7 students.		Emily Reagan	07/25/2022
<i>Notes:</i>					
	3/16/22	Departmental meeting to discuss DEN instruction amongst K-7 teachers.		Melissa Quimby	07/25/2022
<i>Notes:</i>					
	3/16/22	Professional development and peer observation on small group/differentiated instruction.		Melissa Quimby	09/06/2022
<i>Notes:</i>					

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		No Development	No Development 12/15/2021		
<i>How it will look when fully met:</i>		<p>Daily implementation of practices to monitor students' emotional states.</p> <ul style="list-style-type: none"> • K-12: quarterly discussion topics to build relations amongst students, staff, and peers • elementary: opening and closing circles • middle/high: greeting students at the door, students place post-it with SEL issues <p>Students in grades K-9 are participating in SEL curriculum lessons weekly.</p>		Melissa Quimby	05/26/2023
Actions			0 of 1 (0%)		
	3/16/22	Every Monday, teachers are providing SEL instruction to all students K-9.		Melissa Quimby	09/11/2022
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Clover Garden School has a school improvement plan that was developed by the school improvement team. It is monitored by the leadership team.	Full Implementation 02/11/2022		

	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		CGS has a leadership team scheduled to meet monthly.		No Development 02/11/2022		
<i>How it will look when fully met:</i>		All CGS leadership team members will meet twice a month to discuss the implementation of effective practices.			Christopher Baker	05/26/2023
Actions				0 of 1 (0%)		
	3/16/22	Master calendar allowing leadership team (SIT) meetings. Alternate ways to join meeting (zoom) is an option to allow 100% participation.			Heather Vereyken	09/06/2022
<i>Notes:</i>						

Core Function:		Dimension B - Leadership Capacity				
Effective Practice:		Monitoring instruction in school				
	KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Current principal acts as principal and director for the school. Additional administration is needed.		No Development 02/11/2022		
<i>How it will look when fully met:</i>		CGS will have a director, principal for K-5 and a principal for middle/high schools. There will be a common observation form and timely feedback loop.			Heather Vereyken	05/26/2023
Actions				0 of 1 (0%)		
	3/16/22	Principal or principal designee will conduct informal walk-through observation and provide timely feedback.			Heather Vereyken	07/25/2022
<i>Notes:</i>						

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		CGS data team meets to compile district and summative assessment data quarterly and presents the aggregated data to the staff.	Limited Development 02/11/2022		
<i>How it will look when fully met:</i>		EOC and EOG tested subjects will meet quarterly to discuss standard aligned data to monitor students' progress throughout the year. All classroom teachers will meet quarterly to review summative data, i.e. unit tests, diagnostic screeners, etc. within their PLC. Grade level representatives will be responsible for collecting and presenting data to the leadership/SIT when data is available.		Emily Reagan	05/26/2023
Actions			0 of 4 (0%)		
	3/16/22	Creating a master schedule that allows a common DEN time for K-7 students.		Emily Reagan	07/25/2022
	<i>Notes:</i>				
	3/16/22	Data driven grouping of all K-7 students to provide small group instruction.		Melissa Quimby	07/25/2022
	<i>Notes:</i>				
	3/16/22	Monthly department meeting to discuss and reflect on student assessment data.		Emily Reagan	09/13/2022
	<i>Notes:</i>				
	3/16/22	Monthly academic committee team meeting to analyze and provide feedback to teachers on lesson plans.		Emily Reagan	09/20/2022
	<i>Notes:</i>				